

Agenda - Healthwatch Cornwall Board Meeting
22nd July 2021 - 1.00 - 3.30 pm
Truro Library, Union Place, Truro, TR1 1EP

This is an “in public” meeting with an opportunity for members of the public to bring matters of interest or concern to the attention of the Healthwatch Cornwall Board in item 3. Intention to do so should be notified to Healthwatch Cornwall by 15th July 2021. We will note matters raised and reply after the meeting. The meeting will then proceed to the Part 1 agenda, as shown below, which people are welcome to observe. If you cannot attend in person please contact enquiries@healthwatchcornwall.co.uk for a Teams link.

Part 1: In public agenda

Item	Topic	Presenter	Approval, Decision or Information	Timing
1	Welcome and introductions	JM		5
2	Apologies	AO		5
3	Questions and comments from the public	JM		5
4	Advising of any other business	All		3
5	Conflicts of interest	JM		2
6	Minutes of meeting 29/04/21 and signature of minutes as true record	JM	Approval	5
7	Actions/matters arising <ul style="list-style-type: none"> No ratifications from previous minutes required 	JM		10
8	Finance report <ul style="list-style-type: none"> Q1 2021/22 budget 	JM/MD	Approval / Information	10
9	Risk Register	MD	Approval	5
10	Business Continuity Plan	MD	Approval	5
11	ODAG report to Board	RS	Approval / Information	10
12	Policies for review <ul style="list-style-type: none"> Employee Handbook (inc Disciplinary & Grievance Policies) Health & Safety Manual 	MD	Approval	10
13	Return to office Risk Assessment and Guidelines	MD	Approval	10
14	HE Quality Framework Action Plan	AO	Information	5
15	Directors’ reports from public meetings attended - items of potential impact	JM	Information	10
16	Representation list	MD	Discussion	10
17	Operational Update <ul style="list-style-type: none"> CEO Report 	MD	Information	15
18	Presentation - Research update	NS		15
19	Any other business	JM		5
20	Date, time and location of next Board meeting	JM		5

