

**Agenda - Healthwatch Cornwall Board Meeting**  
**22 April 2020**  
**Via Zoom video conference link**  
**10:00am - 12:30pm**

This is an “in public” meeting. There is an opportunity for members of the public to bring matters of interest or concern to the attention of the Healthwatch Cornwall Board in item 3. Intention to do so should be notified to Healthwatch Cornwall by 17 April 2020. We will note matters raised and reply after the meeting. The meeting will then proceed to the Part 1 agenda, as shown below, which people are usually welcome to observe. However due to the current Covid-19 guidance the meeting itself will not open to the public, the meeting will be recorded and this together with answers to public questions will be available on the website by 24<sup>th</sup> April 2020.

Part 1: In public agenda

Item	Topic	Presenter	Approval, Decision or Information	Timing
1	Welcome and introductions	JM		
2	Apologies	AO		5
3	Questions and comments from the public	JM		5
4	Conflicts of interest	JM		2
5	Advising of any other business	All		3
6	Minutes of meeting 22 January 2020 and signature of minutes as true record	JM	Approval	5
7	Actions/matters arising	JM		10
8	Covid-19 update	AS	Approval / Information	10
9	Finance report <ul style="list-style-type: none"> <li>• Year end 2019-2020</li> <li>• Draft budget for 2020-2021</li> </ul>	JM/AS	Approval / Information	15
10	Draft 2020-2021 Business Plan	AS	Approval	10
11	Risk Register	AS	Approval	10
12	Policies - H&S Policy - Capability Procedure	All	Review / Approval	10
13	Directors reports from public meetings attended - items of potential impact	AS	Information	15
14	Operational Update <ul style="list-style-type: none"> <li>• CEO Report</li> <li>• Performance Report</li> <li>• Premises update</li> </ul>	AS	Information	25
15	Presentation: Safeguarding Engagement	BHP	Information	20
16	Any other business	JM		5
17	Date, time and location of next Board meeting	JM		

