

**Agenda - Healthwatch Cornwall Board Meeting**  
**29<sup>th</sup> April 2021 - 2.00 - 4.30 pm**  
**Via Microsoft Teams video conference link**

This is an “in public” meeting. There is an opportunity for members of the public to bring matters of interest or concern to the attention of the Healthwatch Cornwall Board in item 3. Intention to do so should be notified to Healthwatch Cornwall by 26<sup>th</sup> April 2021. We will note matters raised and reply after the meeting. The meeting will then proceed to the Part 1 agenda, as shown below, which people are usually welcome to observe. However due to the current Covid-19 guidance the meeting itself will not open to the public, the meeting will be recorded and this together with answers to public questions will be available on request by 6<sup>th</sup> May 2021.

Part 1: In public agenda

Item	Topic	Presenter	Approval, Decision or Information	Timing
1	Welcome and introductions	JM		5
2	Apologies	AO		5
3	Questions and comments from the public	JM		5
4	Advising of any other business	All		3
5	Conflicts of interest	JM		2
6	Minutes of meeting 14 <sup>th</sup> January 2021 and signature of minutes as true record	JM	Approval	5
7	Actions/matters arising <ul style="list-style-type: none"> <li>• Ratification of items approved since previous meeting</li> </ul>	JM		10
8	Finance report <ul style="list-style-type: none"> <li>• Year end 2020/21</li> </ul>	JM/MD	Approval / Information	10
9	Risk Register	MD	Approval	10
10	Business Plan 2021/23	MD	Approval	15
11	Policies for review <ul style="list-style-type: none"> <li>• QA Policy</li> <li>• Probation Policy</li> </ul>	JM	Approval	10
12	External accreditation - report from ODAG	RS	Approval	10
13	ICS update	MD	Information	15
14	Directors’ reports from public meetings attended - items of potential impact	JM	Information	15
15	Operational Update <ul style="list-style-type: none"> <li>• CEO Report</li> <li>• Performance Report</li> </ul>	MD	Information	15
16	Any other business	JM		5
17	Date, time and location of next Board meeting	JM		5

*Presentation TBA 10 mins*

