

Healthwatch Cornwall Budget 2019/20

	A	B	C	D	E	F	G	H	I	J	K
1	Healthwatch Budget 2019-20										
2	Income	Annual Budget	Budget to Date	Actual to Date	Variance	Q3 YE Forecast	Fcast vs Budget	Variance Q3 YE	Q3 forecast narrative	Source & Frequency	
3	1	HWC Core Contract	£300,000.00	£200,000.00	£200,000.00	£0.00	300000	£0.00		Cornwall Council, Quarterly	
4	5	Partnership Boards Contract	£59,926.66	£38,593.33	£38,593.33	£0.00	64,000	£4,073.34		Cornwall Council, Quarterly	
5	1	Healthwatch England	£3,600.00	£2,600.00	£3,600.00	£1,000.00	3,600	£0.00		Co-ordination of long term plan engagement £2.6k Piloting outcomes toolkit £1k	
6	20	Safeguarding	£20,000.00	£15,000.00	£0.00	£15,000.00	10,000	-10,000.00	Project and resulting spend started in Sept - £5k received in Jan	Cornwall Council, Quarterly	
7	15	MVP	£96,500.00	£96,500.00	£96,500.00	£0.00	96,500	£0.00		KCCG - £50k May, £23,500 June, £23k September	
8	10	Virtual Panel funding seed & Yr 1	£45,000.00	£35,000.00	£40,000.00	£5,000.00	45,000	£0.00		KCCG, VSF CC	
9		Virtual Panel capital + Yr2 funding	£55,000.00	£0.00	£0.00	£0.00	30,000	-£25,000.00	Application for £30k submitted January	Q1 - Cornwall Development Company and/or Duchy Health Charity	
10		Conference funding	£5,000.00	£2,500.00	£2,500.00	£0.00	1,000	-£4,000.00	CCG agreed to fund costs of theatre production	CCF and corporate support	
11		KCCG Mental Health AI	£8,500.00	£8,500.00	£8,500.00	£50.00	6,500	£0.00		O2	
12		Further fundraising	£40,000.00	£20,000.00	£7,150.00	£12,850.00	10,000	-£30,000.00	Specialist dentistry and NAVCA LTP work invoiced £5k, £2.5k balance of EPIC funding due. £5k secured being 50% partnership fee. Bid submitted for £10k to CDC/LM - but if successful income would be 2021	£10k / Q	
13			£631,626.66	£416,893.33	£394,893.33	£21,000.00	£566,600.00	£64,926.66			
14	Ref	Expenditure									
15		Partnership Board Ops Costs	£30,000.00	£27,500.00	£11,184.45	£11,315.55	£20,000.00	-£10,000.00	Underspend as activity stalled for a period - activity plan now in place for Q4	Partnership Boards expenditure	
16		MVP Ops costs	£40,000.00	£30,000.00	£15,816.14	£14,183.86	£30,000.00	-£10,000.00		MVP expenditure	
17		Safeguarding Ops costs	£5,000.00	£3,750.00	£4,621.85	£3,378.15	£4,500.00	-£500.00		Safeguarding expenditure	
18		Virtual Panel (Ask Cornwall)	£40,000.00	£30,000.00	£34,273.30	£4,273.30	£30,000.00	-£1,000.00	Overall VP spend balances out	Development insights, platform design, build and marketing	
19		EPIC	£0.00	£0.00	£300.00	£300.00	£300.00	£300.00	Funding due in to cover		
20	7120	Communications agency	£12,000.00	£12,000.00	£3,021.53	£8,978.47	£8,000.00	-£4,000.00	Phasing - invoices due	Funding for six months trial	
21		Research & Development	£3,000.00	£1,000.00	£0.00	£1,000.00	£0.00	-£3,000.00	Haven't used any external research support this year	To include evaluation if required	
24		Finance	£8,500.00	£9,375.00	£8,892.81	£4,477.81	£8,500.00	£0.00		Finance support (Though extra work agreed that trans to Sage will waive labour on spreadsheet/acc)	
27	7150	HR	£2,000.00	£1,500.00	£2,095.44	£595.44	£2,500.00	£500.00	Late invoice for work in 2018/19	HR support	
28		Legal	£1,000.00	£1,000.00	£900.00	£100.00	£1,000.00	£0.00		Legal fees	
31	7171	IT	£4,000.00	£3,000.00	£5,045.49	£2,045.49	£6,000.00	£2,000.00		IT support	
32		Equipment	£4,000.00	£4,000.00	£8,605.70	£2,605.70	£8,000.00	£4,000.00	extra desks and laptops for new staff	IT equipment & furniture	
35		Staff Costs	£346,009.48	£249,375.00	£210,699.73	£38,675.27	£325,000.00	-£21,009.48	Some new posts budgeted from July but recruitment from Sept	VP-Partnership board team and potential Vol Officer - salary, Er's NI, pension	
40	7153	Training	£8,000.00	£6,000.00	£5,089.20	£910.80	£8,000.00	£0.00	Insights tip for management team in Jan last training cost to be invoiced	Directors, employees and volunteer training for HW - to include a staff development programme eg Insights	
41		Support Costs	£2,000.00	£2,000.00	£2,873.41	£873.41	£3,000.00	£1,000.00	enable applying for contracts on procurement and also includes royalty license fee	Licences, insurance	
46		HC Ops Costs	£38,500.00	£28,875.00	£20,742.34	£8,132.66	£38,000.00	£2,500.00		Comm, marketing, events, engagement, volunteer expenses	
51	7124	Website	£500.00	£375.00	£1,786.02	£1,391.02	£2,000.00	£1,500.00	more expensive than anticipated - now complete	limited cost for new website in a box	
58		Vol Board Expenses	£3,000.00	£2,250.00	£894.54	£1,355.46	£2,000.00	£1,000.00		All Board costs	
61	7223	Staff travel & subsistence	£10,000.00	£7,500.00	£8,299.15	£2,099.15	£8,500.00	£1,500.00		All staff travel costs	
62	7131	Accountant and Audit	£3,500.00	£2,625.00	£2,265.00	£420.00	£3,500.00	£0.00		Robinson Reed Layton costs	
63		Office running costs	£27,000.00	£20,250.00	£23,904.54	£3,654.54	£32,000.00	£5,000.00	Paying a much higher rate for colour photocopies - addressed with team. Also includes Q4 rent.	Telephony, stationery, photocopying etc	
85	7151	Recruitment Costs	£2,000.00	£2,000.00	£2,248.98	£248.98	£2,500.00	£500.00		Recruitment	
87			£590,009.48	£436,375.00	£369,589.62	£66,785.38	£550,600.00	£39,409.48			
88			£41,617.18	£19,681.67	£26,303.71	£44,985.38	£16,000.00	-£25,517.18			
89			£1,517.18	£0.00	£0.00	£1,079.91	£0.00				
91		Contingency	£921,626.66	£445,375.00	£377,569.71	£67,865.29	£559,600.00				
92		Surplus/Deficit	£0.00	£28,681.67	£17,383.62	£46,065.29	£7,000.00				
93											
94											
95		Balance of MVP held over to 2020/2	38,200.00								
96											
97											
98											
99		Reserves	£122,281.02								
100		Contingency	£0.00								
101		Petty Cash	£171.31								
102		Reserves & Contingency	£122,381.02								
103											
104		B/Fwd from 2018-19	£122,381.02								
105			£0.00								



Healthwatch Operational Budget 2019-20

Ref	<u>Expenditure</u>	Annual Budget	Budget to Date	Actual to Date	Variance
1	Volunteers	5,000.00	£3,333.33	1,121.44	£2,211.89
2	Outreach & Events	2,500.00	£1,666.67	2,040.04	-£373.37
3	Outreach Merchandise	3,000.00	£2,000.00	3,319.26	-£1,319.26
4	Org Merchandise	2,500.00	£1,666.67		£1,666.67
5	Marketing	6,000.00	£4,000.00	3,340.65	£659.35
6	Communications	4,000.00	£2,666.67	1,192.03	£1,474.64
7	Research	7,000.00	£4,666.67		£4,666.67
8	Meeting Costs	1,000.00	£666.67	1,426.05	-£759.38
9	Conference Events	7,500.00	£5,000.00	7,901.32	-£2,901.32
10	Volunteer Travel			401.55	-£401.55
		38,500.00	25,666.67	20,742.34	4,924.33

	Annual Budget	Budget to Date	Actual to Date	Variance	
MVP Operational Budget	£35,000.00			£0.00	
1	Volunteers		£1,181.87	-£1,181.87	
2	Outreach & Events		£7,735.20	-£7,735.20	
3	Outreach Merchandise		£70.51	-£70.51	
4	Org Merchandise			£0.00	
5	Marketing			£0.00	
6	Communications			£0.00	
7	Meeting Costs		£453.54	-£453.54	
	To Admin support	£5,000.00	£3,750.00	£3,750.01	-£0.01
	To overheads	£3,500.00	£2,625.00	£2,625.01	-£0.01
	£8,500.00	£6,375.00	£15,816.14	-£9,441.14	

	Annual Budget	Budget to Date	Actual to Date	Variance
Safeguarding Operational Budget	£5,000.00			
Materials	£500.00	£375.00	£1,246.85	-£871.85
To admin support	£4,000.00	£3,000.00	£2,999.99	£0.01
To overheads	£500.00	£375.00	£375.01	-£0.01
	£5,000.00	£3,750.00	£4,621.85	-£871.85

Annual Budget	Budget to Date	Actual to Date	Variance
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Partnerships Operational Budget		£30,000.00		
Volunteers	£7,000.00	£5,250.00	£1,218.04	£4,031.96
Events	£5,000.00	£3,750.00		£3,750.00
Materials	£5,000.00	£3,750.00	£216.42	£3,533.58
To admin support	£10,000.00	£7,500.00	£7,499.99	£0.01
To overheads	£3,000.00	£2,250.00	£2,250.00	£0.00
	£30,000.00	£22,500.00	£11,184.45	£11,315.55

	Annual Budget	Budget to Date	Actual to Date	Variance
Virtual Panel Operational Budget	£25,000.00			£0.00
Visioning	£7,500.00	£5,625.00		£5,625.00
Marketing & recruitment	£10,000.00	£7,500.00	£4,048.30	£3,451.70
To Admin support	£5,000.00	£3,750.00	£3,750.01	-£0.01
To overheads	£2,500.00	£1,875.00	£1,874.99	£0.01
	£25,000.00	£18,750.00	£9,673.30	£9,076.70

