

**RISK REGISTER 22 January 2020**

Likelihood	Consequence			
	Low	Medium	High	Severe
<b>Weighting</b>	1	2	3	4
<b>Remote 1</b>	1	2	3	4
<b>Unlikely 2</b>	2	4	6	8
<b>Possible 3</b>	3	6	9	12
<b>Probable 4</b>	4	8	12	16

DATE ADDED	Potential Risk	Potential Impact	Likelihood of Impact	Consequence of Impact	Gross Risk	Mitigation	Checked	Net Risk
Dec 2019	1. Governance Standards	Risk that governance arrangements may not meet the highest standards that are required. Considering board meeting structure to ensure there is a scrutiny session to hold organisation to account and then an informal type information sharing.	2	3	6	<ul style="list-style-type: none"> <li>Discussion item on Board agenda for Jan 2020 to clarify requirement for scrutiny session and resulting agenda structure</li> </ul>	22.01.2020	2



Aug 2019	7. Inability to meet demand	Lack of focus on core contract resulting in poor delivery Staff pressure resulting in time off / sickness Inability to deliver partnership board contract due to increasingly complex workload	3	2	6	<ul style="list-style-type: none"> <li>• Unexpected loss on key staff member and so many new starters mean a time of flux for the team so we will consolidate new team using the Insights programme for management and wider team</li> <li>• Review performance of partnership board development with contract manager and PB officers</li> </ul>	22.01.2020	4
Jan 2020	8. Development of ICS and system leadership and the importance of public independence	Development of Integrated Care System is uncharted territory and therefore vital HC plays key role in ensuring people's experience is represented at the highest level. This is a complex process over a number of years and with limited resources is challenging to maintain overview. However it is vital that public understand HC's independence, impact and relevance	3	2	6	<ul style="list-style-type: none"> <li>• Attendance at CAP and Transformation board</li> <li>• Clarity in communications and on website of HC role within process</li> <li>• HC voicing any concerns appropriately and following up at public meetings</li> <li>• Promoting HC independence at every opportunity</li> <li>• Development of Ask Cornwall will enable HC to connect public direct to system leaders</li> <li>• Working with system leaders to value and promote HC independence</li> <li>•</li> </ul>	22.01.2020	1



Oct 2019	Ask Cornwall Platform	Development of new community platform providing a place for dynamic conversation between public and system in real time. There is potential for this to damage reputation of HC if not managed well	3	3	9	<ul style="list-style-type: none"> <li>• New project manager has detailed project plan and background in governance around digital platforms</li> <li>• All mitigating actions are being taken regarding               <ul style="list-style-type: none"> <li>○ Outlining behaviours expected</li> <li>○ Drafting acceptable use policy</li> <li>○ Moderation being designed</li> </ul> </li> </ul>	22.01.2020	
Dec 2019	Business continuity	Lack of approved business continuity policy relating to fire, flood, IT failure and cyber attack	3	3	9	<ul style="list-style-type: none"> <li>• Draft business continuity plan presented to Board</li> </ul>	22.01.2020	



Dec 2019	Limited admin resource due to sickness and delayed recruitment - cover has been sporadic	There has been a delay in recruiting to Business Support Manager role and also in communications role. Risk is around small team having one person in a function.	3	2	6	<ul style="list-style-type: none"> <li>• Interim cover arranged though only basics could be picked up.</li> <li>• Utilise offer of support from Kernow CCG</li> <li>• Consider more flexible roles, multi skilling</li> </ul>	22.01.2020	
Jan 2020	Office move causing disruption to working	Possible loss of staff, disruption to normal working as a result of changes.	2	2	4	<ul style="list-style-type: none"> <li>• Staff were consulted informally at our lease break point in 2019 and there is a general desire to remain based in Truro.</li> <li>• People value the accessibility to the town, new County Hall and Treliske</li> <li>• Staff would prefer better parking facilities</li> <li>• Criteria for new premises shared with Board to enable opportunity spotting</li> <li>• A detailed moving plan will be lead by BSM.</li> </ul>	22.01.2020	

