

Agenda
Healthwatch Cornwall Board meeting
February 15, 2017
10am, 6 Walsingham Place, Truro, TR1 2RP

This is an “in public” meeting. There is an opportunity for members of the public to bring matters of interest or concern to the attention of the Healthwatch Cornwall Board in item 2. Intention to do so should be notified to Healthwatch Cornwall by February 13, 2017. We will note matters raised and reply after the meeting. The meeting will then proceed to the Part 1 agenda, as shown below, which people are welcome to observe.

Part 1: In public agenda

1. Welcome and Introductions
2. Apologies
3. Questions and comments from the Public
4. Conflicts of interest
5. Advising of any other business
6. Minutes of meeting November 16, 2016 (enc. 1)
 - to be signed by chair if agreed as a true record
7. Actions/Matters arising
8. Chairs update (enc. 2)
9. CEO recruitment update (verbal, Jayne Howard)
10. Operational update (enc. 3)
11. Finance report 2016/17 (enc. 4)
12. Draft strategic plan (enc. 5)
13. Developing the operational plan 2017/18 (verbal update, Jody Wilson)
14. Draft budget 2017/18 (verbal - Jon McLeavy)
15. Sub-committee progress
 - Finance (Jon McLeavy verbal update)
 - People (Roger Sinden verbal update)
16. Risk Register



17. Correspondence

18. Policies and procedures

- Capability Policy and Procedures (RS)
- Communications Policy (JH)
- Complaints and Compliments Policy (MA)
- Data Protection Policy (RS)
- Equality and Diversity Policy (JH)
- Health and Safety Policy (MA)
- Information Sharing Protocol (RS)
- Volunteer Expenses Policy (JE)

19. Pay review

20. Any other business

21. Date and time of future meeting

Part 2: Confidential Issues

- A) Previous minutes of confidential nature
- B) Confidential Matters
- C) Any other business

