

# MINUTES



Kernow Carers Service

**Meeting Title:** CPB Meeting  
**Date:** 25 May 2017  
**Time:** 10.30 a.m. to 1.00 p.m.  
**Location:** Polkyth Leisure Centre, Carlyon Road, St Austell PL25 4DB  
**Chaired By:** Lynda Berry (LB)  
**Vice Chair:** Susan Butterfield (SB)

**Attendees:**

**Carers:**  
Wendy Gauntlett (WG)  
Pauline Hardinges (PH)  
Gordon Lancaster (GLa)  
Gill Lovell (GLO)  
Mike May (MM)  
Neil Lindsay (NL)  
Sandra Ward (SW)

**Partner Organisations:**  
Stuart Cohen (SC) Children, Families and Adults  
Jeanette Toy (JT) Children, Families and Adults  
Kelvin Yates (KY) Kernow Carers Service

**Others:**  
Andy Fox (AF) Cornwall Foundation Trust  
Tracey Frowde, Royal Cornwall Hospitals Trust  
Jayne Glynn (JG) Plymouth Hospitals NHS Trust  
Sylvia Johnston (SJ) Kernow Carers Service  
Ruth McLeod, (RM) Kernow Carers Service  
Celia Newcombe (CN) Healthwatch Cornwall  
Jayne Price (JP) Kernow Carers Service  
Jannette Smith (JS) Public Health

**Observer**  
Wendy Care (WC) CSW Kernow Carers Service

**Apologies:**  
Tom Bevan, Carer  
Zoe Cooper, RCHT  
Kevin Downing, Kernow Young Carers  
Rosie Foster, Action for Children  
Cathy Glaser, Carer

Linda Lis, Carer  
Jo Lovell, Carer  
Kate Mitchell KCCG  
Sally Mollard, ex Carer  
Elizabeth Paget, Carer  
Anna Passmore, Cornwall Foundation Trust  
Rebecca Patterson, Family Information Services

**1. Welcome, Introductions and Apologies**

The Chair welcomed everyone to the meeting and introductions were made. Apologies were given as above.

**2. Minutes and Actions from Previous Meeting**

Actions from the last meeting were reported as follows:-

1. Blue Badge details to be included with Minutes: Actioned
2. Concern regarding inappropriate discharge from hospital: TF reported that she has met with the carer and cared for who had raised the concern and actions have been put in place to avoid any recurrence. Since the meeting TF has responded by letter which is attached to these Minutes. TF shared feedback received in respect of a recent case, this is also attached to these Minutes.
3. Copies of power pack information: Awaited from Disability Cornwall, KY to pursue. **Action: KY**
4. Concern raised by JL regarding reported reduction in care packages in residential homes. JL was to advise JT of specific examples. JL had given apologies for this meeting.
5. Lack of public toilets for disabled: SC advised that once elections have taken place and the new portfolio holder is in post, he will progress. **Action: SC**
6. Concern regarding Continuing Healthcare Assessments and the Decision Support Tool (DST). KM to advise SJ of CHC Managers for each area and also to feed back concerns and comments of Members: Actioned
7. Some Forum members requested a representative from KCCG attend to explain the DST process. SJ to provide list of Forums to KM: Actioned – rep to attend Wadebridge Forum, SJ to again ask Members of other Forums if they would also like someone to attend one of their meetings. **Action: SJ**
8. JL raised query regarding disabled parking space outside her home: Actioned, JT sent link for information which has been forwarded to Members. SW advised she had attended a meeting with CC Transport Leads and advised a decision will be made by the new Council.

The Minutes were agreed as a true record.

**3. Revision of the Terms of Reference, CPB Chair Election and Voting**

SC advised that the Chair of CPB is standing down and re-election will be taking place in accordance with the Terms of Reference. Only one nomination has been received which is for the post of Chair. SB advised she had suggested amendments to the Terms of Reference, namely that the Vice Chair post be filled

by a carer. SC advised he had suggested the possibility of a non carer as Vice Chair in the event of a carer being unavailable. Discussion followed around the wording of the Terms of Reference and the possibility of a 'rolling Vice Chair'. It was agreed that the aim will be for a carer to be Vice Chair on a rolling basis and if no Carer is available, another Board Member may step in. Two Members expressed interest. The Terms of Reference were approved subject to the amendments discussed. It was agreed that LB will stand down as Chair at the next meeting on 7 September, expressions of interest will be sent out prior to the meeting and elections will then take place at the meeting.

#### **4. Forums Presentation: Ruth McLeod and Jayne Price, Team Leaders KCS**

The Actions from West Cornwall Forums were read and noted.

Issues arising from West Cornwall Forums were as follows:-

##### **Penzance:**

1. Lack of response from Family Information Services (FIS) Helpline to messages left on answerphone. Discussions followed and GLa asked whether the Council published call statistics. JP reported that FIS has recruited extra staff which should alleviate the problem. SC drew attention to the report by FIS at Item 5.
2. Inadequacy of Carers' Assessments system, delays in payment: SC reported there has been a backlog with the process and the Carers Service is assisting and working through this.

##### **Redruth:**

1. Forum Member expressed concern over length of time from diagnosis of mental health problem to assessment and progression of treatment: AF advised that more information on this specific case would be required. RM stated she would contact the carer for more information and advise AF. **Action: RM**

##### **Helston:**

Members were updated by Jason Creed of DWP but were dissatisfied with the response. RM advised that the DWP will continue to assess persons with lifelong conditions to ensure they are still receiving the correct care.

Actions from Mid Cornwall Forums were read and noted.

Issues arising from Mid Cornwall Forums were as follows:-

##### **Truro:**

1. Withdrawal of carers' element of bus pass for disabled; Members were unhappy with some of the information contained within the response from David Edwards: SB felt the letter implied abuse of the pass by carers. It was felt that the Council, as part owners of the bus company, might look into this.

The Actions from East Cornwall Forums were read and noted.

Issues arising from East Cornwall Forums were as follows:-

##### **St Austell:**

1. Member would like the Board to note that she felt there was a lack of support in respect of the challenges she faces in her caring role, e.g. diagnosis of cared for, at risk of harm from cared for and difficulties in obtaining respite: KY advised that Safeguarding is not an element within the Care contract and a

request for a whole family assessment by a Social Worker was advisable. JP reported that the Carer has been advised of all available support.

**Bodmin:**

1. Carers requested that disappointment with the Continuing Health Care assessments be noted by the Board. A Member of KCCG is attending a future Wadebridge Forum to speak with Members from Wadebridge and Bodmin Forums.

**4. Kernow Carers Service Report: Rosie Foster, Kelvin Yates and Rebecca Patterson.**

KY gave an update on the Carers Service and advised Members on the various events taking place during Carers Week 12<sup>th</sup> to 17<sup>th</sup> June. RF and RP had submitted written reports in their absence, copies of all reports were previously circulated to Members and are attached to these Minutes.

**5. Updates from Sandra Ward, Parent Carer**

SW reported as follows:-

- Focus Groups for families to take place in June to discuss short breaks and respite.
- Since May 2016 Ofsted and CC looking at nurseries, schools and colleges, it is not yet known when Cornwall will be inspected.
- Forthcoming Woodland Walk event at Cardinham Woods with Action for Children.
- Community Inclusion Steering Group had raised subject of wheelchairs being unavailable at RCHT for patients and carers returning to cars following admission to A and E. This had been noted.

**6. Carefree Breaks – a short film from the Carers Service.**

KY explained the concept of Carefree Breaks – a pilot scheme whereby accommodation providers have given Carers the opportunity to have a short break at no cost, to provide respite from their caring role. Feedback from carers has been unanimously positive. KY explained that ways of raising funding to continue and expand the scheme are currently being investigated. A short film was then shown where carers spoke of the immense benefits of their break.

**10. Any Other Business**

- LB was pleased to announce that WG has been awarded the British Empire Medal in recognition of her services to carers. Board Members conveyed their congratulations.
- SC reported that information had been received regarding Comic Relief Community Cash grants of £500-£1,000 which may be available to small organisations in Cornwall. Further information can be found at:  
<http://cornwallfoundation.com/comic-relief-community-cash.html>

- SC advised that the current Polkyth venue may no longer be available for future meetings. He will look at alternative venues and liaise with Members for their opinion.
- GLo spoke of concerns that care providers may no longer be able to provide services at the rates currently paid and some care homes may not be able to continue. SC advised he would invite two colleagues to give an update at the next CPB meeting.

**Action: SC**

- PH circulated leaflets about activities taking place for people with dementia.
- SB gave an update on the Trust Carers Committee which had recently met. The question had been raised regarding where and how Government funding, which has been granted over the next four years, will be spent. SC advised he will make enquiries.

**Action: SC**

- WG expressed appreciation to CRCC for the grant which had enabled her Carers Group to enjoy a lovely afternoon in Penzance.
- SC asked the Members' opinion on the possibility of CPB creating a Crowdfunding web page. Money raised would be held within the CPB with Board Members deciding where it would be spent. SC advised he would put together some proposals.

**Action: SC**

- KY advised that Rosie Foster has taken a 12 month secondment to Action for Children's Business Development Team. Helen Phillips will be attending future CPB Meetings in Rosie's absence.

There being no further business the meeting closed at 1.00 pm.

Date of next meeting: **Thursday 7 September 2017.**

Time: **10.30 am to 1.00 pm**

Venue: As per item 10 of these Minutes, venue to be advised.

Further date for 2017 is as follows:-

**Thursday 7 December 2017**

**ACTION LIST FROM CPB MEETING  
25 May 2017**

General	Action	Who	Update	Date
1	From meeting 2 March – a. Copies of power pack information: Awaited from Disability Cornwall, KY to pursue. b. lack of public toilets for disabled. SC to follow up when new portfolio holder announced.	KY  SC		
2	Liaise with Forum Members to ascertain whether they would like representative of KCCG to attend to discuss CHC and DST	SJ		
3	Forum member concerned over length of time from diagnosis of mental health problem to assessment and progression of treatment. AF requested further information. RM to contact carer for specific details and advise AF.	RM		
4	Member's concern that care providers may no longer be able to provide services at rates currently paid. SC to invite two colleagues to attend next CPB Meeting to update Members.	SC		
5	Question raised at Trust Carers Committee: 'Where and how is recently awarded Government funding to be spent?' SC to make enquiries.	SC		
6	Possibility of Crowdfunding web page for CPB. SC to put together proposals for Members' consideration	SC		