

MEETING NOTES:	Learning Disability Partnership Board
DATE:	November 1, 2017 10.30am - 1pm
LOCATION:	Liskeard Methodist Church Hall

ATTENDANCE

Name	Organisation
Sharon Ashby (SA)	Cornwall Foundation Trust
Sharon Axby (SA)	Cornwall Foundation Trust
Richard Bow (RB)	Cornwall People First
Anne Bowdler (AB)	Cornwall Foundation Trust
David Burns (DB)	Cornwall People First
Elizabeth Campling (EC)	CHAMPS
Stuart Cohen (SC)	Cornwall Council Commissioning
Kylie Cox (KC)	Cornwall Foundation Trust
Emily Dunford (ED)	Cornwall Council Passenger Transport Unit
Steve Dymond (SD)	Cornwall People First
David Freeman (DF)	Learning Disability Advisory Group
Tony Gibbs (TG)	Cornwall Council Safeguarding Adults Board representative
Richard Gittings (RG)	CHAMPS
Sharon Hambley (SH)	Cornwall Foundation Trust
Julie Jamaa Ben M'hand (JJ)	Devon and Cornwall Police
Nicky Jones (NJ)	CHAMPS
Megan Julian (MJ)	Cornwall Foundation Trust
Laura Keeper (LK)	Blantyre Day Centre
Ben Law (BL)	CHAMPS
Suzanne Leggett (SL)	Cornwall People First
Nory Meneer (NM)	NHS Kernow
Shelagh Mitchell (SM)	CHAMPS (Manager)
Tracy Mitchell (TM)	CHAMPS
Neil Oats (NO)	CHAMPS
Deborah Rees (DR)	Cornwall Foundation Trust
Tina Sandford (TS)	Cornwall Council Adults Operational Services
Richard Sharpe (RSh)	Cornwall Council Public Health
Roxanne Sutherland (RSu)	Cornwall People First
Ebony Rose Thomas (ET)	CHAMPS
Laura Truswell (LT)	Mencap

David Tyack (DT)	Cornwall Council Commissioning
Katie Wheeler (KW)	CHAMPS
Erica Willoughby (EW)	Cornwall Foundation Trust
Jody Wilson (JW)	Healthwatch Cornwall

APOLOGIES

Name	Organisation
Sue Bartlett	United Response
Glen Beale	Watch Manager Fire Prevention and Road Safety
Lynda Berry	Parent
Su Hodgson	Mencap
Alison Kirk	Cornwall Foundation Trust
Joanne Marks	Cornwall Council Commissioning
Manu MacDonald	Cornwall People First
Lesley Saunders	Cornwall Council Shared Lives Coordinator

3. DECISIONS MADE

Item	What was discussed? Action
1	<p>Jody Wilson welcomed everyone to the meeting</p> <ul style="list-style-type: none"> • Very pleasing to see such a good attendance. • Objective for the meeting was to create a plan of work for the partnership rather than constantly addressing the same issues over a long period of time with no results or outcomes. <p><u>Actions outstanding from previous meeting</u></p> <p>1.1 Bus passes</p> <ul style="list-style-type: none"> • David Edwards, Group Leader - Passenger Transport had responded to the questions asked about bus passes and problems experienced. Emily Dunford, representing Cornwall Council Passenger Transport Unit told the meeting that a

1.1 Healthwatch Cornwall to provide Easy Read formatted replies from David Edwards, the new form and Easy Read

	<p>simple form had been produced as the evidence document. In use since September 2017 and so far no applicants have been charged for its completion by providers of evidence</p> <p>1.2 Universal Credit</p> <ul style="list-style-type: none"> • SC will be preparing a presentation which will be suitable for the partnership • If members have any specific issues they should seek support via their usual benefits contacts. • It is understood that payment into Post Office accounts will initially be possible <p>1.3 Bowden Derra</p> <ul style="list-style-type: none"> • No further update but a lot of concern that it appears a very closed community <p>1.4 Radar Keys for public toilets</p> <ul style="list-style-type: none"> • Work on this will continue - it is an issue for many groups of people and partnership boards. • A number of toilets are now the responsibility of Parish Councils. Cornwall People First have had no response to their contact with some of these. <p>1.5 Chair and co-chair</p> <ul style="list-style-type: none"> • A separate meeting will be held to discuss support for the these positions, funding will be required. 	<p>instructions re how to complete the form when they are available.</p> <p>1.2 SC to prepare for presentation about Universal Credit</p> <p>1.3 SC to investigate</p> <p>1.4 SC to continue working with Cornwall Council on this reported problem</p> <p>1.5 Healthwatch Cornwall to set up meeting between CHAMPS, Cornwall People First and Mencap and then a separate meeting with SC</p>
2	<p><u>Cornwall People First Presentation</u> (see presentation attached)</p>	

<p>2.1 Slides 1 and 2 Support planning and assessments - three main concerns</p> <p>2.1.1 Some people do not understand what a support plan is or the assessment process</p> <p>2.1.2 Some people have not seen or do not understand their support plan</p> <p>2.1.3 Length of time taken to get support plans in place, in particular small packages. People's needs can worsen as time passes.</p> <p>Stuart Cohen said budget size increases the problem with insufficient support workers. Commissioners will be made aware of the partnership's concerns.</p> <p>Tina Sanford said that whilst waiting for a package to be in place clients are checked for further deterioration and other types of support are put in place if there was any implied danger.</p> <p>Anne Bowdler pointed out the importance of the initial contact by support workers as often clients refused help at that point and a robust safety net needed to be in place.</p> <p>2.2 Slide 3 Supported living on St Clare site - Penzance - Cornwall People First would appreciate more information to pass on to forum members</p> <p>2.3 Slide 4 Unsafe housing - people being harassed and who are scared in their homes. To move the only option is via Home Choice</p> <p>2.4 Slide 5 Day Centres - lots of changes and restrictions in travel for attending activities</p> <p>2.5 Slide 7 Accessible toilets - letters sent to MPs and local councils with no outcome. This is a problem raised at other partnership boards.</p> <p>2.5 Slide 8 Specialist help required to find voluntary and paid employment</p>	<p>Cornwall People First to send details of actual cases to SC to investigate</p> <p>Tina Sanford and SC to report this concern to commissioners</p> <p>SC to pass request on</p> <p>SC to ask Home Choice to be represented at a future meeting</p> <p>SC to investigate new guidelines</p> <p>SC to source a response</p> <p>HC to provide a list of resources to contact</p> <p>AB to supply list of employers who attended recent employment fair</p>
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ACTION LOG:

<u>ACTION</u>	<u>RESPONSIBLE</u>
1. Provide Easy Read formatted replies from David Edwards, the new form and Easy Read instructions re how to complete the form when they are available.	HC
2. Prepare for presentation about Universal Credit	SC
3. Find out more information about Bowden Derra	SC
4. Work with Cornwall Council on availability of RADAR keys	SC
5. Set up meeting to discuss co-chair support	HC
6. Send details of actual cases of problems with assessments and care packages to SC that he can investigate	Cornwall People First
7. Report the partnerships concerns re inadequate numbers of support workers to commissioners	TS and SC
8. Request more information about housing for vulnerable people at St Clare in Penzance	SC
9. Ask Home Choice to be represented at a future meeting	SC
10. Investigate new guidelines with regard to distances to activities	SC
11. Source a response with regard to availability of Accessible toilets in Cornwall	SC
12. HC to provide a list of resources to Cornwall People First. AB to provide a list of employers who attended employment fair - HC to distribute	HC and AB
13. SC to pass back to council concerns of partnership with regard to lack of information about confirmation of contracts for care.	SC
14. Continue sending invitations to elected councillor Rob Rotchell	HC

NEXT MEETING	
DATE and TIME	February 22, 2018 10.30 - 13.00
LOCATION	Wesley Memorial Hall, Wesley Street, Redruth, TR15 2EG